Request to Exceed Maximum Hours in a Term

Purpose: This form is only for undergraduate CSH students who wish to enroll in more than 20 credit hours in a term or 9 credit hours per summer session.

Return completed form to:

Health Sciences majors: Health Sciences Advising: McGowan South, Suite 411
Biology majors: Biology Advising: McGowan North, Room 125
Psychology majors: Psychology Advising: Byrne Hall 420
All other CSH majors: Office of Advising and Student Services: McGowan South, Suite 400

DePaul ID number (7-digit): _______________________ Name: _________________________________________
E-mail address ___________________________________________ Primary telephone number ________________________
Primary Major: ______________________________________________________________________

Please initial next to each condition:

_____ You must have a minimum GPA of 3.0.
_____ You must have earned at least 44-credit hours.
_____ You must have successfully completed four (16 hours) courses at DePaul in any previous quarter.
_____ You understand there is a per-credit charge for an excess load over 18 quarter hours (excluding summer).

Course Information:

<table>
<thead>
<tr>
<th>Department</th>
<th>Course Number</th>
<th>Section Number</th>
<th>5-Digit Class Number</th>
<th>Term and Year</th>
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Please briefly state why you want to take the additional course(s).

______________________________________________________________________________

• Your request will be reviewed in light of the above conditions and your academic history.
• You will be notified of the decision via e-mail to the address indicated above.
• An approved request does not guarantee enrollment into a closed class.

Student Signature __________________________ Date: ____________

(FOR OFFICE USE ONLY)

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<tr>
<th>Hours</th>
<th>GPA</th>
<th>Approved</th>
<th>Denied</th>
<th>Initials</th>
<th>Date</th>
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