



DEPAUL UNIVERSITY

SPEECH AND LANGUAGE CLINIC

COVID-19 Safety Playbook

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COVID-19 SAFETY GUIDELINES

The health and safety of everyone at DePaul University's Speech & Language Pathology Clinic depend on the cooperation of all who come to the campus.

- Please arrive no earlier than 10 minutes prior to your appointment as our waiting room capacity is limited.
- Masks are to be worn indoors regardless of vaccination status.
- Please perform hand hygiene when entering the clinic space (hand sanitizer or hand washing)
- All are asked to maintain physical distancing, when possible, of 6ft or more.
- All high contact areas and rooms will be disinfected before and after each appointment.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Please call to reschedule and refrain from attending your appointment if you have **any** of the following COVID 19 symptoms:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

DePaul's COVID-19 response plans are based on the latest guidance from the Centers for Disease Control and Prevention, the Chicago Department of Public Health and the university's medical advisor from AMITA Health. To learn more, please visit: <https://resources.depaul.edu/coronavirus/guidance/health-safety-practices/Pages/default.aspx>

CONTINGENT UPON A COVID EXPOSURE:

Faculty or Student Clinician,

Our commitment is to administer changes to help lessen the risk of viral spread and ensure our clients, students, and faculty/staff's safety. If you are confirmed positive with COVID-19, please refrain at home or residency until your primary provider clears you. Call or text the Graduate Program Director and Clinical Director immediately.

If you were exposed to someone with COVID-19, please follow the Quarantine Protocols and Guidelines from DePaul University's Contact Tracing Center.

For Students/Staff/Faculty Quarantining NOT Vaccinated

If you are NOT vaccinated, you will need to quarantine for at least ten days after exposure to the COVID-19 person. You will be cleared from quarantine if you are symptom-free and have had a negative test for COVID-19 between days 5-7 of your quarantine.

For Students/Staff/Faculty Quarantining Vaccinated:

If you ARE vaccinated, you do not have to quarantine but should get tested for COVID-19 within 3-5 days of your exposure. You should also wear a face-covering Indoors for 14 days or until you get a negative test and then monitor yourself for symptoms for 14 days. If your result is positive or you develop symptoms, follow Public Health isolation guidance. You should submit an online report notifying us that you are a COVID-19 positive case.

If vaccinated - You can return if you are symptom-free and have had a negative test for COVID-19 between 3 - 5 days after exposure.

Meetings/Appointments/Events

If there is a need to meet, meeting remotely and using virtual collaboration tools (e.g., Zoom, Microsoft Teams, telephone, etc.) is strongly advised. All future appointments, meetings, or events will be scheduled on a case-by-case basis.

In the meantime, all unexposed students and staff are expected to maintain six feet of separation for physical distancing requirements and must always wear a facial covering indoors. Any in-person meetings or events must be limited to five attendees if it is held in the Conference room or SLP Adult Room. The child room there will be a limit of eight to nine attendees. Only the client and the clinician are allowed in the exam room. Parents, who would like to view the session, will have an assigned computer in the family viewing room.

All catering orders will be placed on hold until given clearance by the clinic director.

Patients

All patients who have been in contact with the exposed faculty or student clinician must be notified immediately so that they may follow up with their medical provider and place their future appointments on hold. They may return to services once they have clearance and if the student clinician or faculty can continue providing services.

Depending on the student's supervisor and clinic director's decision, the front desk will need to contact the incoming in-person appointments to reschedule or possibly conduct the visit virtually (telehealth). Student clinicians or faculty will return to in-person meetings once they receive a negative covid-19 test result.

I am a:

FACULTY

STUDENT

CLIENT

GO TO PAGE

Two

GO TO PAGE

Three

Do I have symptoms?

YES

NO

NOTIFY

Graduate
Program Director.

FOLLOW

Directives from Contact
Tracing team. Report to
work as per normal.

FOLLOW

Depaul University's
Policy:



NOTIFY

Graduate Program
Director of COVID-19
test results.

I am a:

STUDENT

Do I have symptoms?

YES

CONTACT
Graduate Program and
Clinic Directors
immediately. Do not
report to the clinic!

FOLLOW

[SLP's COVID Program Policy](#)

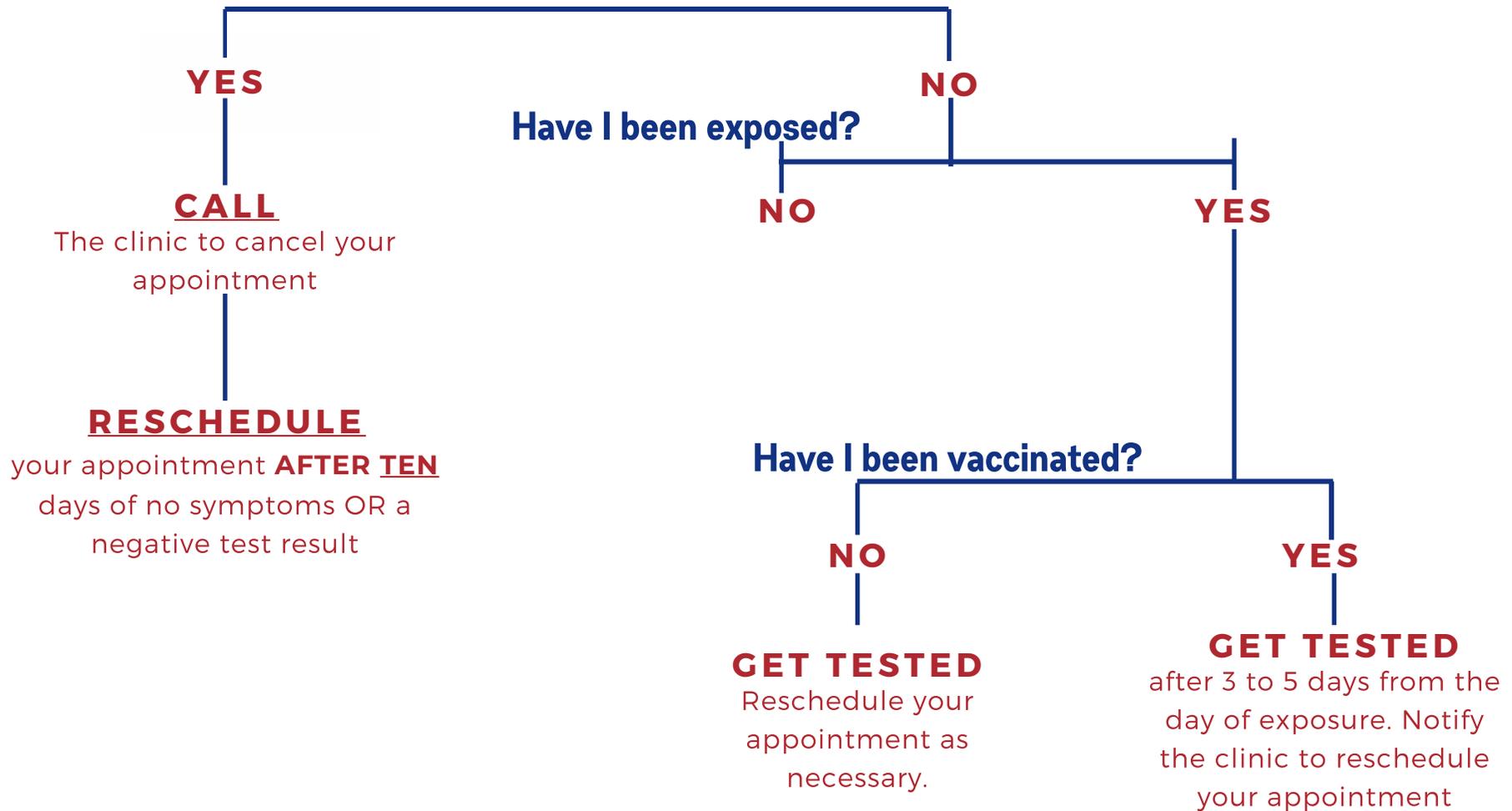
NO

REPORT
to the clinic per
assignment

I am a:

CLIENT

Do I have symptoms?



DEPAUL UNIVERSITY



Speech Language Pathology - Occupational Therapy Programs COVID Guidelines & Procedures

(November 1st, 2021)

1. Health and Safety Practices

All people regardless of vaccination status must practice health and safety practices that align with DePaul's Blue Demon Pledge that includes frequent hand-washing, face covering over the nose and mouth, avoiding (or limiting) eating and drinking in communal spaces, wiping down surfaces, social distancing, and self-monitoring symptoms and sickness.

Please follow the [Blue Demon Pledge](#):

As a Blue Demon who respects the dignity of all people, I am committed to taking care of myself and taking care of our DePaul community during the COVID-19 pandemic. I pledge to do my part to reduce the spread of COVID-19 in our campus community, by:

- Washing my hands often with soap and water, or using hand sanitizer
- Wearing my cloth face covering over my nose and mouth
- Maintaining physical distance of 6 feet or more from others
- Self-monitoring for the symptoms of COVID-19 through the self-screening app #CampusClear
- Staying home when I am sick or after exposure to someone who has COVID-19
- Reporting to the university if I test positive or have been diagnosed with COVID-19
- Abiding by all DePaul safety standards and protocols

I recognize that by taking these simple steps, I can help reduce the spread of COVID-19 and its devastating effects on people and communities. By doing this, I am taking care of myself, taking care of others, and taking care of my DePaul family.

2. Exposure: People who are fully vaccinated do NOT need to quarantine after contact with someone who had COVID-19 unless they have symptoms. Additionally, fully vaccinated people should: get tested 3-5 days after their exposure (even if they don't have symptoms) and wear a mask indoors in public for 14 days following exposure or until their test result is negative.

People who are NOT VACCINATED should quarantine if they have been in close contact (within 6 feet of someone for a cumulative total of 15 minutes or more over a 24-hour period) with someone who has COVID-19.

- 3. If you feel sick**, stay home, inform your Program Director, get tested and isolate. If your test results are negative, return to class when you are able.
- 4. If you test positive**, isolate and follow DePaul Protocol for Reporting Confirmed COVID-19 Cases or Exposure: [DePaul COVID Reporting Protocol](#). Do not return to class for 10 days since symptoms first appeared AND 24 hours with no fever without use of fever-reducing medications.
- 5. If a student or faculty member tests positive after being in the 2400 N Sheffield Building**, those who are fully vaccinated should get tested in 3-5 days, quarantining is not required, however, use good judgement and avoid vulnerable populations when possible. Those who are not fully vaccinated should quarantine: stay home for 14 days after last contact with person who has COVID-19, watch for symptoms, stay away from others.
- 6. Maintain confidentiality.** In all instances, it is our responsibility, as directed by the Centers for Disease Control and Prevention, to maintain the privacy and anonymity of those individuals who have tested positive for COVID-19 and those who may be part of any contact investigation. DePaul's support for those who are affected will include doing all we collectively can, including respecting their privacy. Please remember to honor this commitment to privacy for those who contract the virus. If you learn of someone who has tested positive, do not share that information with others. Rather, follow the DePaul COVID Reporting Protocol. To the extent possible, the university will protect the privacy and anonymity of those who test positive for COVID-19 and those who may have been exposed to COVID-19.

Any questions, please contact

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UPDATED: SLP COMMUNITY SPACE GUIDELINES

Up to 5 community members are allowed inside the room at the same time. Others will have to wait until the room has a vacancy spot.

Community members must be considerate to others who need to use the space for their lunch. Everyone will have up to 15 minutes to consume their lunch but be allowed to leisure (with masks on) afterward if no one else needs to use the room.

- a. Use of the room is restricted when not already reserved for in-services or client sessions. You may not enter the space if it is currently used for a treatment session or faculty meeting.
- b. All tables must be wiped down with disinfectant wipes following each use.
- c. Any damage, malfunctioning equipment, etc., should be immediately reported to the Clinic Director or Assistant Office Manager.
- d. All food/beverages must be covered when heating in the microwave.
- e. Please be mindful of strong food odors and their impact on our clientele.
- f. Spills and stains in the microwave or on any surface must be cleaned immediately.
- g. All items stored in the refrigerator must be tightly sealed/enclosed and clearly labeled with name and date.
- h. No food should be kept in the refrigerator past its expiration date or longer than *three* days.
- i. The refrigerator shall be wiped down and cleaned each Friday.
 - i. Community members shall sign-up for at least one “Fridge Cleaning” day.
 - ii. All items left in the refrigerator on cleaning days that are unmarked or past their expiration date will be discarded.

Any concerns or conflicts that compromise the sanitization, safety, or cleanliness of the community space for our clientele will result in its privileges being revoked

Updated on 11/3/2021

PROTOCOL FOR REPORTING CONFIRMED COVID-19 CASES

Updated Oct. 21, 2021

The university requires reporting of positive cases of COVID-19. The reporting mechanisms shared below must be used.

Report New Cases

All faculty, staff and students must inform the university if they have tested positive for COVID-19. This will allow the university to provide the resources and support people need, and also determine if others were exposed and may be at risk.

- [Report new positive COVID-19 test about yourself or someone else here](#). This form will not be monitored 24/7. If this is an emergency, please call 911 or Public Safety at 773.325.7777. **If you are a residential student and have tested positive, please call Public Safety.**
- You may also call (773) 207-4340 to report a new positive COVID-19 test. A representative is available Monday – Friday from 8 a.m. to 8 p.m. and Saturday – Sunday from 9 a.m. to 5 p.m.
- Use the form above to report positive test for DePaul students, faculty, and staff only. For information on if you have symptoms or exposure, review the COVID-19 Symptoms or Exposure section below.

The university only requires reports of *confirmed COVID-19 cases*. There is no need to report to the university unless you test positive.

To the extent possible, the university will protect the privacy and anonymity of those who test positive for COVID-19 and those who may have been exposed to COVID-19.

COVID-19 Symptoms or Exposure

If you have been exposed to someone who tested positive, you do not need to make a report to DePaul unless you later test positive. DePaul only requires students, faculty or staff who have tested positive for COVID-19 to report to the university.

Visit the [Health Monitoring webpage](#) for testing guidance and other steps you should take if you were exposed to COVID-19 or are experiencing symptoms.

[Notifications to Potentially Exposed Individuals](#)

DePaul follows protocols from the Centers for Disease Control and Prevention and local public health authorities and consults with the university's expert physician from AMITA Medical Group to determine who should be informed about university-related COVID-19 cases. Each situation is assessed on a case-by-case basis.

DePaul staff or a local public health agency may notify you if it is determined that you came into contact with someone affiliated with DePaul who is confirmed to have COVID-19, even if the risk of exposure to you is considered minimal.

Visit DePaul's [Health, Wellness and Prevention FAQs](#) to learn more the university's contact tracing process.

[Patient Privacy](#)

In all instances, it is our responsibility, as directed by the Centers for Disease Control and Prevention, to maintain the privacy and anonymity of those individuals who have tested positive for COVID-19 and those who may be part of any contact investigation. DePaul's support for those who are affected will include doing all we collectively can, including respecting their privacy. Please remember to honor this commitment to privacy for those who contract the virus.