

Professional Nursing Portfolio Credit

Student ID#: _____

Name: _____

Email: _____

Phone: _____

Review Date: _____

The portfolio will be reviewed by the RN to MS program director and the School of Nursing Admissions, Progression, and Retention Committee. A student may earn up to 33 quarter hours of credit through the portfolio. Students who have earned fewer than 33 quarter hours of portfolio credit – and must earn more to reach the minimum requirement of at least 192 total credit hours – may use not yet applied four-year transfer credit or DePaul credit toward their portfolio.

Source of Portfolio Credit	Required Evidence	Possible Credit	Credit Earned	Supplemental Credit Earned																											
Years worked as RN fulltime	Employer Verification	1-8 hours (1 credit hour per year up to 8)																													
Continuing Education Courses taken/given	Continuing education documents	1-8 hours (1 credit hour per 30 hours taken or 15 hours taught) <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Hrs Taken</th> <th>Hrs Taught</th> <th>Qtr Hrs</th> </tr> </thead> <tbody> <tr> <td>15-30</td> <td>15</td> <td>1</td> </tr> <tr> <td>31-60</td> <td>16-30</td> <td>2</td> </tr> <tr> <td>61-90</td> <td>31-45</td> <td>3</td> </tr> <tr> <td>91-120</td> <td>46-60</td> <td>4</td> </tr> <tr> <td>121-150</td> <td>61-75</td> <td>5</td> </tr> <tr> <td>151-180</td> <td>76-90</td> <td>6</td> </tr> <tr> <td>181-210</td> <td>91-105</td> <td>7</td> </tr> <tr> <td>211-240</td> <td>106-120</td> <td>8</td> </tr> </tbody> </table>	Hrs Taken	Hrs Taught	Qtr Hrs	15-30	15	1	31-60	16-30	2	61-90	31-45	3	91-120	46-60	4	121-150	61-75	5	151-180	76-90	6	181-210	91-105	7	211-240	106-120	8		
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Professional Organization Activity	Dues-paying, active member of an International, National, Regional, or State Nursing Organization; plus evidence of attendance/ participation	1-5 hours (1 credit hour per organization per year up to 5)																													
Certification in Nursing Specialty/Specialties	ANCC or professional documentation of certification (nationally recognized)	1-6 hours (3 credit hours per certification up to 2)																													

<p>Leadership/Research (presentation or publication)</p>	<p>Leadership:</p> <ul style="list-style-type: none"> • C.V. and written statement with examples of designated roles, including length of service and role. Letter of support from a colleague. • SON active committee membership. Need letter of support from SON committee chair <p>Research:</p> <ul style="list-style-type: none"> • Presentations - locatable citation or original printed program. • Current active involvement in research as SON students or part of QI work project. Need letter of support from SON faculty or employer. 	<p>1-6 hours (3 credit hours per major office/committee served; 3 credit hours per conference presentation or equivalent; 1 credit hour for current SON leadership/research work)</p>		
<p>Service</p>	<p>8-10 hours of volunteer service per quarter with reflection paper; service trip with reflection paper</p>	<p>1-4 hours 1 credit hour per service/reflection paper (see service reflection rubric)</p>		

Submitted by: _____