

**NSG 596 Nursing Administration Practicum
Student-Preceptor Guidelines**

Preceptor Role Definition: A nurse administrator in a healthcare organization who agrees to provide support and guidance for an MSN student completing a nurse administrator practicum.

Final grading all course projects will be done by course faculty.

Preceptor Agreement: The Preceptor is asked to complete a Nursing Preceptor Agreement.

STUDENT-PRECEPTOR ACTIVITIES: PRIOR TO OR AT BEGINNING OF PRACTICUM:

Orient student to healthcare agency.

Assist student in selecting a capstone project that will benefit the healthcare agency.

Collaborate with student to clarify information on key components of target course:

- Syllabus, Description and Objectives, Textbook
- Course procedures related to MSN Practicum Components
- Course assignment due dates
- Course student testing, feedback, and evaluation tools
- Tour clinical facilities and discuss clinical supervision protocols

STUDENT-PRECEPTOR ACTIVITIES DURING PRACTICUM:

Collaborate on the various types of administrative tasks that can be completed by the student.

Collaborate on the various organizational committee meeting the student may attend.

Collaborate on the various administrative observational activities the student may complete.

Monitor and provide feedback to any administrative tasks assigned to student.

Communicate periodically with course faculty on practicum student progress and final outcomes.

Plan activities that will meet the [American Organization of Nurse Leaders Competencies for Nurse Executives](#).

PRECEPTOR ACTIVITIES END OF PRACTICUM:

Provide an overall summary of the MSN Student at the end of the practicum experience.

Please contact the DePaul University course faculty for any questions or concerns. DePaul University course faculty will assign grades to assignments and consult faculty preceptor for any questions or concerns.